

VISTA LESSON 11

KEYBOARD SHORTCUTS THAT COME IN HANDY

I've always been a fan of keyboard shortcuts because using them keeps me from having to take my hand off of the keyboard to grab the mouse, trackball, etc. I still feel the same way when it comes to using Microsoft Windows Vista. Here are some of the basic keyboard shortcuts that I use.

KEYSTROKE

WHAT IT DOES

Ctrl+Shift+Esc	Opens Task Manager
Ctrl+Alt+Del	Opens Tasks Screen
Ctrl+Shift+Enter	Runs executable with elevated privileges
Windows key+1-0	Launches Quick Launch toolbar shortcuts
Windows key+T	Cycles through programs on the taskbar
Windows key+Tab	Cycles through programs on the taskbar by using Flip 3D
Ctrl+Windows key+Tab	Arrow keys cycle Taskbar programs by using Flip 3D
Windows key+Spacebar	Bring all gadgets to front, select Sidebar
Windows key+G	Cycles through Sidebar gadgets
Windows key+X	Open Windows Mobility Center

To open the Run dialog box in Vista, press and release the Windows key, type run and press the Enter key.

